



“APPROVED”

Rector of WIUT, K. Karimov

*K. Karimov*  
2026

## **PUBLIC OFFER (contract)**

### **for the provision of educational services through short-term courses, lectures, seminars, training sessions, and conferences at the International University of Westminster in Tashkent**

International Westminster University in Tashkent, operating in accordance with Resolution No. 22 of the Cabinet of Ministers of the Republic of Uzbekistan dated January 16, 2002 (hereinafter referred to as the “University”) hereby expresses, through this official proposal, its readiness to enter into a contract for the provision of educational services in accordance with the terms of this public offer (hereinafter referred to as the “Offer,” “Agreement”), with individuals, legal entities, and sole proprietors (hereinafter referred to as the “Participant”) and declares its full and unconditional acceptance of the terms and conditions set forth below. A complete list and cost of services are provided on the University’s website at: [www.cad.wiut.uz](http://www.cad.wiut.uz) “Course Specifications,” which constitute an integral part of this Agreement. Payment of the tuition fee (full or partial) established by the Agreement shall be deemed the Participant's unconditional acceptance of the terms of the Offer/acceptance/consent in accordance with Article 370 of the Civil Code of the Republic of Uzbekistan and shall be equivalent to the conclusion of the Agreement.

The acceptance deadline is the same as the payment deadline specified in the Agreement. Full payment must be made no later than 5 (five) banking days before the start of the course. If the University receives the funds after this deadline, the Agreement shall not be deemed concluded, and the Parties shall have no rights or obligations under it. In this case, the funds shall be refunded to the Participant or to the person who paid for the Participant’s tuition, based on the Participant’s written request, within 10 banking days from the date of the request to the bank account specified in the request.

The University may amend this Agreement at any time without providing the Participant with any specific notice. The new version of the Agreement shall enter into force upon its publication on the University’s website at: [www.cad.wiut.uz](http://www.cad.wiut.uz). It is the Participant’s responsibility to regularly review the current version of the Agreement. The current terms of the offer, the cost of educational services, and information regarding amendments are published on the University’s official website: [www.wiut.uz](http://www.wiut.uz)

It is the Participant’s sole responsibility to review the terms of the Agreement and the cost of the University’s services in one of the published languages. Payment by the Participant for educational services implies that the Participant has reviewed or was required to review the terms of the Agreement prior to making payment under the Agreement. Claims regarding disagreement with the terms of the Agreement must be submitted in writing and prior to the Participant making payment under the Agreement.

## **1. Subject of the Agreement**

- 1.1. The University undertakes to provide educational services through short-term courses, lectures, seminars, training sessions, and conferences (hereinafter referred to as “Courses” and/or “Services”), and the Participant agrees to pay for such services in accordance with the terms of the offer.
- 1.2. The types and titles of courses, their format (in-person or online), duration, cost, and other relevant details are listed on the University’s website.
- 1.3. The timing of service provision is determined in accordance with the curriculum and class schedule approved by the University.
- 1.4. The services provided do not include a final assessment or the issuance of educational and/or qualification documents. Upon completion of the services, the University issues the Participant a Certificate of Successful Completion of the course program.
- 1.5. The University may engage third parties to provide services.
- 1.6. Prior to the execution of this Agreement, the Participant must complete the registration form for the course.

## **2. Rights and Obligations of the Parties**

- 2.1. The University undertakes to:
  - 2.1.1. Organize and ensure the proper delivery of services in accordance with the Curriculum and Class Schedule;
  - 2.1.2. Provide a classroom for in-person courses that meet established health and hygiene standards, and equip it with the necessary facilities;
  - 2.1.3. Provide qualified instructors for the educational program;
  - 2.1.4. Provide the Participant with the handouts necessary for the educational process during classes, depending on the specifics of the course;
  - 2.1.5. Record the attendance of the Participant or its designated representatives at the courses;
  - 2.1.6. Make up classes that were cancelled due to the University’s fault, in accordance with the University’s established schedule;
  - 2.1.7. Provide all necessary information regarding the training and the specialized training program (via the Participant’s Telegram account and/or email address and/or the phone number provided by the Participant);
  - 2.1.8. Ensure the conditions for receiving, evaluating, and analyzing feedback from the Participant and take appropriate measures to improve the quality of services provided, if necessary;
  - 2.1.9. Use the Participant’s personal data and other confidential information solely for the purposes of performing this Agreement, and not disclose such information to third parties, except as provided for by the applicable laws of the Republic of Uzbekistan;
  - 2.1.10. At its discretion, provide the Participant with guidance on additional questions the Participant may have regarding the course they have selected;
- 2.2. The University has the right to:
  - 2.2.1. Independently determine the format of instruction (in-person or distance learning), the sequence, methods, and frequency of instruction, depending on the course content, as well as the system for assessing the Participant’s knowledge;
  - 2.2.2. Make changes to the Class Schedule, provided that the Participant is notified in advance (at least 24 hours before the start of the class) of any upcoming changes, both regarding class times and the instructors and trainers conducting the Participant’s training;

- 2.2.3. Independently determine the team of specialists and trainers who will conduct the Participant's training;
- 2.2.4. Unilaterally amend this Agreement and the Training Program;
- 2.2.5. At its discretion, to deny a Participant admission to the training or to withhold issuance of a Certificate of Course Completion if the Participant misses more than 40% of the sessions or fails to meet the requirements set forth in the Training Program for each specific course.
- 2.2.6. Post information about the Participants on its information resources.
- 2.3. The Participant agrees to:
  - 2.3.1. Adhere to the class schedule, the University's internal regulations, fire safety rules, and health and safety standards; observe discipline and generally accepted standards of conduct, in particular, show respect for University staff and other students, and refrain from hindering other students' ability to learn;
  - 2.3.2. Diligently pursue the educational program, attend all classes specified in the Curriculum and Class Schedule, and complete the assignments given as part of the course;
  - 2.3.3. Treat the property of the University with care, and in the event of its damage, immediately reimburse the full value of the damaged property based on the requirements of the University.
  - 2.3.4. Sign the service report and invoice in a timely manner.
  - 2.3.5. For distance learning, students must independently ensure they have the necessary resources: computer equipment, internet access, communication tools, required software, etc.
  - 2.3.6. Do not distribute, copy, publish, post on Internet resources, transfer, or resell to third parties for commercial or non-commercial purposes any materials or information provided as part of the training (in paper, electronic, or any other form); do not create commercial products based on the materials received; and do not use this information in any other way, except for personal use.
- 2.4. The participant has the right to:
  - 2.4.1. Receive information regarding the organization and proper provision of educational services as provided for in this Agreement;
  - 2.4.2. Contact the University regarding any matters related to the provision of services;
  - 2.4.3. In the case of on-campus instruction, use University property and course materials necessary for the educational process during classes;
  - 2.4.4. Terminate this Agreement unilaterally in the cases provided for in this Agreement pursuant to Section 9.4 of the Agreement.

### **3. Service Fees and Payment Procedures**

- 3.1. The cost of services under this Agreement is determined, in accordance with the Training Program, based on the course selected by the Participant and the number of participants. You can view the Training Program and the cost of the services provided on the University's website at: [www.cad.wiut.uz](http://www.cad.wiut.uz)
- 3.2. The Participant shall pay for the University's services in advance, in an amount equal to 100% of the service fee, using any of the methods listed below.
  - 3.2.1. For legal entities, by transferring funds to the University's bank account, following the execution of a separate contract with the participant, by providing the participant's details;

- 3.2.2. by paying the receipt at banks in Uzbekistan in cash or with a bank card.
- 3.2.3. via the Uzum and Infin payment systems (for individuals only). Payment should be made using the following details:

Tel.: +99871 238-74-00, Fax: +99874 236-35-99

Account No. 20296000404189355001

to InFinBank, MFO 01041

TIN 204065852, OKED 85420

- 3.3. The University reserves the right to unilaterally change the cost of the services it provides. The cost of services may not be increased after they have been paid in full.
- 3.4. The Participant's obligation to pay for services is considered fulfilled once the funds have been credited to the University's bank account.
- 3.5. The payment deadline for each course is specified on the University's website for each course individually.
- 3.6. The University is registered as a VAT payer: code 326030030567. Educational services are exempt from VAT pursuant to paragraph 10 of Article 243 of the Tax Code of the Republic of Uzbekistan.

#### **4. Rescheduling and missing classes**

- 4.1. If the University is unable to hold a class at the time specified in the class schedule, it must notify the Participant at least 24 (twenty-four) hours before the start of the class.
- 4.2. If a Participant fails to arrive for a class at the scheduled time, the University reserves the right to begin the class without the Participant. If a Participant fails to appear at the scheduled time, the class shall be considered missed due to the Participant's fault and will not be rescheduled.

#### **5. Procedure for Forming Groups**

- 5.1. The minimum number of participants per group is 10. If the minimum number of participants is not met, the University reserves the right, at its discretion, not to form the group and to refund tuition fees to those who have already paid.
- 5.2. If a Participant fails to complete the training for reasons beyond the University's control, the advance payment made by the Participant is non-refundable. However, if there are valid reasons, at the University's discretion, the funds paid by the Participant may be credited toward future tuition payments. In such a case, if the cost of tuition increases before the start of the program, the Participant is required to pay the difference.
- 5.3. If the number of applicants for the course exceeds the number of available spots in the class, the Participant will be placed on a waiting list and invited to enroll only if spots become available.

#### **6. Procedure for Accepting Services Rendered**

- 6.1. The provision of services is confirmed by an invoice and a certificate of completion signed by the Parties for legal entities.
- 6.2. The University issues invoices and certificates of completion in electronic form for legal entities.

- 6.3. Within 5 (five) calendar days of the last session, the Participant must sign the invoice and/or the service report.
- 6.4. If the Participant fails to sign the service report and/or invoice within the specified time frame and does not provide a written, reasoned refusal to sign them, the service report and/or invoice shall be deemed accepted by the Participant, the services shall be deemed to have been properly rendered and accepted, and their cost shall be deemed confirmed.

### **7. Liability of the Parties and Dispute Resolution**

- 7.1. Any disputes or disagreements that may arise in connection with the performance of this Agreement shall, where possible, be resolved through negotiations between the parties.
- 7.2. If a dispute cannot be resolved through negotiation, it shall be resolved in court at the University's location.
- 7.3. Matters (terms) not specified by the Parties in this contract shall be governed by the applicable laws of the Republic of Uzbekistan.

### **8. Force Majeure**

- 8.1. The Parties shall be exempt from liability for partial or complete failure to perform their obligations under the Agreement if such failure resulted from circumstances of force majeure, that is, extraordinary and unavoidable circumstances under the given conditions (force majeure) that arose after the conclusion of the Agreement. Force majeure circumstances may include, in particular, natural disasters, epidemics, fires and floods, other natural disasters, military actions and civil unrest, terrorist acts, and the adoption of legislative acts by the Republic of Uzbekistan.
  - 8.1. The deadline for the parties to fulfil their obligations shall be extended for the duration of the force majeure event.
  - 8.2. A Party shall, as soon as practicable, but no later than 10 (ten) business days from the onset of the force majeure event, notify the other Party of such circumstances, specifying the date of onset, the possible duration, and the impact of such circumstances on the ability to perform any of the obligations under this Agreement, using available means of telecommunication.
- The Participant shall notify the University in writing by registered letter with return receipt or by Telegram to the address specified in Section 3.2 of this Agreement. If notification by registered mail is not possible, the Participant shall notify the University via the Telegram messenger through their account and/or the Participant's email address and/or by fax/telephone.
- The University will notify the Participant by posting an announcement on its website [www.cad.wiut.uz](http://www.cad.wiut.uz), via the Participant's Telegram account and/or email, and/or by calling the phone number provided by the Participant.
- It is the Participant's responsibility to review this notice.
- 8.3. In the event of force majeure, the University reserves the right to postpone the start of the course to a later date.
  - 8.4. During the period of force majeure, the Parties' obligations shall be suspended, and no penalties shall be imposed for the late performance of contractual obligations.

- 8.5. If the force majeure event continues for more than six months, the Parties shall agree on the future of the Agreement. If they are unable to reach a reasonable solution, the Party not affected by the force majeure event shall have the right to terminate the Agreement without resorting to legal action by giving written notice (by registered letter, (by telegram or telex) to the other Party.

## **9. Other Terms and Conditions**

- 9.1. This Agreement shall enter into force upon payment by the Participant and shall remain in effect until the Parties have fully fulfilled their obligations.
- 9.2. This Agreement may be terminated early:
- 9.2.1. by mutual agreement of the Parties,
- 9.2.2. If the parties fail to comply with the terms of this Agreement,
- 9.2.3. At the University's initiative, if false information is discovered in the registration form submitted during the course enrollment process;
- 9.2.4. The University may unilaterally terminate this Agreement in the event of repeated (two or more instances) violations by the Participant, through their conduct, of the rights and legitimate interests of other participants or University staff; disruptions to the service provision process; or failure to fulfil their obligations under this Agreement.
- 9.2.5. upon the dissolution of the University;
- 9.2.6. In other cases, provided for by the laws of the Republic of Uzbekistan.
- 9.3. If the University unilaterally terminates this Agreement due to the Participant's fault, the funds paid by the Participant are non-refundable.
- 9.4. If the Participant unilaterally terminates this Agreement during the course, the funds paid by the Participant are non-refundable.
- 9.5. In the event of termination of this Agreement, the Participant must notify the University prior to the start of the course (at least 1 (one) University business day in advance); otherwise, the payment made for the course will not be refunded to the Participant by the University. If payment was made through the Uzum/Infin payment systems, the amount will be refunded minus the commission retained by the payment systems.
- 9.6. The payment of a liquidated damage (fine, penalty) or the imposition of other remedies for breach of obligations shall not relieve the defaulting Party from its obligations under this Agreement.
- 9.7. This Agreement may be amended by the University with the consent of the parties. The new version of the Agreement shall take effect upon its publication on the University's website and/or in a publicly accessible location at the University's office, unless the University expressly states otherwise. It is the Participant's responsibility to regularly review the current version of the Agreement.
- 9.8. In the event of force majeure, the University shall post on the University's website and send to the Participants (via the Participant's Telegram account and/or email and/or the phone number provided by the Participant) information regarding the temporary suspension of the performance of obligations under this Agreement, which shall constitute grounds for the University to suspend the performance of its obligations for the duration of the force majeure event.

- 9.9. In the event that the government adopts regulations that directly or indirectly affect the University's activities, this Agreement shall be amended accordingly, and a supplementary agreement shall be entered into.